



Katzie Lands and Civil Service department is looking for a Junior Public Works Maintenance worker that is eager to learn and grow into the role.

Reporting to and mentored by the more senior Public Works Maintenance employee, this role works closely with the community. Aspects of the job require performing duties related to inspection, operation, and maintenance of the First Nation's buildings and facilities, parks and open spaces, water distribution, wastewater collection and equipment maintenance, and roads.

This junior role is an excellent opportunity for individuals with great dexterity and willingness to learn.

KATZIE MEMBERS THAT DO NOT MEET THE QUALIFICATIONS ARE ENCOURAGED TO APPLY AS TRAINING CAN BE PROVIDED. THIS IS A GREAT OPPORTUNITY FOR A MEMBER TO GAIN EXPERIENCE IN THIS FIELD.

JOB DESCRIPTION: Junior Public Works Maintenance
DEPARTMENT: Lands & Civil Service
LOCATION: Lands Office
REPORTING TO: Public Work Maintenance
JOB STATUS: Full-time Temporary (One year with opportunity for renewal)

PURPOSE OF POSITION

The Katzie First Nation Public Works Maintenance position works closely with the community and will perform duties related to the inspection, operation, and maintenance of the First Nation's buildings and facilities, parks and open spaces, water distribution, wastewater collection and equipment maintenance, and roads.

This junior role will be mentored by and reports to the more senior Public Works Maintenance worker.

DUTIES AND RESPONSIBILITIES

- Small plumbing repairs, such as repairing clogged or leaking sinks, toilets & drains
- Small electrical repairs, such as replacing receptacles, switches & fixtures
- Basic building repairs and maintenance, such as repairing gutters, siding, windows
- Cutting grass, weed eating, water plants, shoveling snow, cleaning outdoor areas
- Regular preventative maintenance of tools & equipment
- Moving & assembling furniture and special events equipment
- Small water system repairs & maintenance, such as bleeding & maintaining hydrants
- Small sewer systems repairs & maintenance, including lift station maintenance
- Minor maintenance of roads, bridges, culverts & parking lots.

QUALIFICATIONS AND SKILLS

- Demonstrated experience in the use of hand & power tools



- Interest in the maintenance and repairs of small power tools (e.g. pumps, power washers, mowers, weed whackers, etc.)
- Willing to work in all weather and on-call, including weekends, evenings & emergencies
- Knowledge of Small Water Systems or willingness to complete training
- Good knowledge of First Nations communities & culture
- Recognize & respect cultural diversity.

OTHER REQUIREMENTS

- Good physical stamina, able to lift 50lbs
- Valid Class 5 British Columbia Drivers Licence (some travel required)
- Satisfactory criminal records check, including vulnerable populations must be provided before work can commence.

WORKING CONDITIONS

- Expected work hours are Monday to Friday, 8:30 – 4:00; additional hours as required for meetings and travel.

Application Deadline: Until filled

Expected Start Date: Immediate

Job Type: Full-time, Permanent

Salary: \$20 -25 per hour

How to apply:

Please apply by emailing your cover letter and resume to Katzie First Nation Human Resources at careers@katzie.ca and reference **Job Number: 202304** in the subject line.